Investigator Dashboard Instruction Guide:

1. [Access the **Investigator Dashboard**](#) or type **http://ctas.app.emory.edu** into a browser.
   a. Log-in with your Emory University NetID & Password*

Please note: If you have a sponsored account (non-Emory University user account), you will not be able to view Investigator Dashboard data due to the privacy policies of the Office for Clinical Research. For additional help, email MYRESEARCHNAVIGATOR@listserv.cc.emory.edu. Responses sent within 24 hours.

How to Search the Dashboard

View the Investigator Dashboard based on:
1. Status
2. Elapsed Time in Days

Click the button in top left corner to toggle between "**Status**" and "**Elapsed Time in Days**" dashboards.

Investigator Dashboard View #1: Status

Investigator Dashboard View #2: Elapsed Time in Days

Search and/or filter list of studies by:
1. Full Study Title
2. IRB No.
3. Investigator (First Name, Last Name)

How to View Protocol Details/Milestones

This view provides the Investigator with a list of studies monitored by the Clinical Research Navigator.

1. Click at the end of desired row.*
   - **Completed** status indicates:
     - All department milestones met
     - eNOA generated
     - First subject visit milestone occurred

*If you cannot see the **View Details** column, click [Scroll ▶] to advance page to the right.*

Investigator Dashboard View #1: Status

Investigator Dashboard View #2: Elapsed Time in Days